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OVERVIEW AND SCRUTINY MANAGEMENT BOARD

DATE: WEDNESDAY 4 NOVEMBER 2009
TIME: 2.00 PM
PLACE: COUNCIL HOUSE (NEXT TO THE CIVIC CENTRE)

Committee Members –

Councillor James, Chair
Councillor Mrs Watkins, Vice Chair
Councillors Coker, Fox, Purnell, Roberts, Thompson, Viney and Wildy

Co-opted Representative –

Douglas Fletcher (Chamber of Commerce)

Substitutes–:

Any Member other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL
CHIEF EXECUTIVE

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 8)

The Management Board will be asked to agree the minutes of the meeting held on 7 October 2009.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. LEADER AND CHIEF EXECUTIVE

The Leader and the Chief Executive have been invited to attend the Management Board **at 2.10pm** to discuss Council issues affecting the scrutiny work programme.

6. CALL-INS:

6a Members will be advised of any executive decisions that have been called in

6b To monitor actions from Call-ins

6c Members will receive a schedule of executive decisions that have been deemed urgent with the agreement of the Chair

The Assistant Chief Executive reports that no urgent executive decisions have been taken within the period 21 September to 23 October 2009.

7. TRACKING RESOLUTIONS (Pages 9 - 16)

The Management Board will monitor progress on previous resolutions, including relevant resolutions of the LSP executive.

8. WORK PROGRAMMES:

8a To consider and approve work programmes for each of the Panels **(Pages 17 - 30)**

8b To consider and approve additions to work programmes

8c To receive new items from the Forward Plan for 1 November 2009 to 28 February 2010 with a view to identifying items for scrutiny **(Pages 31 - 36)**

8d To agree Project Initiation Documents / Task and Finish Groups

8e To receive updates on Task and Finish Groups

9. LOCAL STRATEGIC PARTNERSHIP / OVERVIEW AND SCRUTINY PANELS UPDATES

To receive updates from each Panel on ongoing/completed work with the related LSP Theme Groups.

10. PERFORMANCE MONITORING

To receive updates from Panels on actions / progress on performance issues previously identified.

11. RECOMMENDATIONS FROM PANELS:

11a To receive and consider recommendations from Panels for O & S Management Board, Cabinet or Council **(Pages 37 - 40)**

11b To monitor actions against recommendations made to Cabinet / Council

12. COMMUNICATIONS:

12a To receive reports of any press coverage

12b To consider any communication plans

13. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Overview and Scrutiny Management Board is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.